

GDPR

# Information from AEB relating to Art. 30 GDPR

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A large, colorful triangular graphic in the bottom right corner of the page, featuring a gradient of colors including red, orange, yellow, green, and blue. The letters "AEB" are written in white, bold, sans-serif font within this graphic.

AEB

# 1 Information from AEB relating to Art. 30 GDPR

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## 2 Introduction

- GDPR is the abbreviation of the EU's General Data Protection Regulation.
- Art. 30 GDPR sets out the documentation obligations for processing activities.
- Art. 30(1) GDPR deals with the controller's obligations (these can be found under chapter 3).
- Art. 30(2) GDPR deals with the processor's obligations (In the case and situation where a processing activity is to be considered as processing related to Art. 28 GDPR. This information can be found under chapter 4)
- Art. 30(4) GDPR sets out that information regarding Art. 30 GDPR shall be made available to the supervisory authority on request.
- Some information that the AEB customer provides as the controller under Art. 30(1) GDPR for processing activities that constitute a processing activity with AEB as the processor can be found in the relevant agreement on processing under Art. 28 GDPR.

## 3 Information provided by AEB as processor to AEB customers

The AEB customer is obliged (under Art. 30(1) GDPR) to keep records of processing activities.

In the following, AEB presents extracts of helpful information on Art. 30(1) GDPR. This information supports AEB customers as the controller in maintaining their list of processing activities.

| Reference  | Specifications   | Content Details  |                     |                    |  |  |   |  |  |  |  |
|--|--|--|---------------------|--------------------|--|--|---|--|--|--|--|
| Art. 30 (1) b GDPR   | Purposes of the processing   | <p>Use of software and services for specialized applications to process transactions in global trade and logistics.</p> <p>The transactions may also contain contact information for communication among the involved parties.</p> <p>In the case of compliance and sanctions list screening, the purpose is to screen addresses for any matches with the addresses on anti-terror lists.</p> <p>Note:</p> <p>Please provide more information, specify, or amend as needed.</p>  |                     |                    |  |  |   |  |  |  |  |
| Art. 30 (1) c GDPR   | Description of the categories of data subjects and of the categories of personal data  | <table><tr><th>Data subject groups</th><th>Categories of data</th></tr><tr><td>Employees of customers (contact person for transactions)</td><td>Contact information such as name, email address, phone no., and position in company where applicable (business address data)</td></tr><tr><td>Employees of suppliers and partners (contact person for transactions)</td><td>Contact information such as name, email address, phone no., and position in company where applicable (business address data)<br/>Payment transaction data</td></tr><tr><td>Our own employees (as users or persons responsible for processing transactions in AEB application)</td><td>User information, contact information such as name, email address, phone no., and position in company where applicable</td></tr></table> | Data subject groups | Categories of data | Employees of customers (contact person for transactions) | Contact information such as name, email address, phone no., and position in company where applicable (business address data) | Employees of suppliers and partners (contact person for transactions) | Contact information such as name, email address, phone no., and position in company where applicable (business address data)<br>Payment transaction data | Our own employees (as users or persons responsible for processing transactions in AEB application) | User information, contact information such as name, email address, phone no., and position in company where applicable | <p><b>Legal basis:</b> Existing DPA in accordance with Art. 28 GDPR in conjunction with appropriate safeguards in accordance with Chapter 5 GDPR for third country transfers.</p> <p>AEB does not plan to process any special (especially sensitive) categories of personal data (as defined in Section 3 BDSG and Art. 9 GDPR).</p> |
| Data subject groups  | Categories of data   |  |                     |                    |  |  |   |  |  |  |  |
| Employees of customers (contact person for transactions)   | Contact information such as name, email address, phone no., and position in company where applicable (business address data)                             |  |                     |                    |  |  |   |  |  |  |  |
| Employees of suppliers and partners (contact person for transactions)                              | Contact information such as name, email address, phone no., and position in company where applicable (business address data)<br>Payment transaction data |  |                     |                    |  |  |   |  |  |  |  |
| Our own employees (as users or persons responsible for processing transactions in AEB application) | User information, contact information such as name, email address, phone no., and position in company where applicable                                   |  |                     |                    |  |  |   |  |  |  |  |

| Reference          | Specifications  | Content Details   |
|--------------------|---|---|
| Art. 30 (1) d GDPR | Categories of recipients  | <p>The recipients are determined by the purpose for which the applications are used<br/> <i>Example: Customers as recipients of consignments in shipping/exports</i></p> <p>External agent as subcontractor as defined by Section 11 BDSG (commissioned processing of data) and Art. 28 GDPR (processing). Here, it is generally the case that access to personal data is not the purpose of the processing but cannot be excluded.</p> <p><b>Note:</b><br/> <i>Provide additional details for your purpose and scenario.</i></p>   |
| Art. 30 (1) e GDPR | Transfers of personal data to a third country                         | Data is transmitted outside the EU only within the context of fulfilling the contract, for required communications, and other exceptions explicitly provided for in BDSG or GDPR.   |
| Art. 30 (1) f GDPR | Envisaged time limits for erasure of the different categories of data | <p>The law stipulates a variety of data retention periods and obligations. Once these periods have elapsed, the corresponding data is routinely deleted if it is no longer needed for the performance of the contract. The commercial or financial data of the past fiscal year, for example, is deleted after another ten years in keeping with applicable laws unless a longer period of retention is either stipulated or necessary for legitimate reasons.</p> <p><b>Note:</b><br/> <i>Further information can be found at: <a href="https://www.aeb.com/intl-en/trust-center/data-privacy.php">https://www.aeb.com/intl-en/trust-center/data-privacy.php</a> under the keyword „Deletion Concept“.</i></p> |

## 4 Information of the AEB as processor to the supervisory authority

Art. 30 (2) GDPR deals with the obligations of a processor (in the case and situation where a processing activity is to be considered as processing under Art. 28 GDPR). According to paragraph 4, this information must be made available to the competent supervisory authority on request.

For your information, you will find some of the necessary details below regarding our information to the competent supervisory authority.

| Reference          | Specifications                            | Content details   |
|--------------------|---|---|
| Art. 30 (2) a GDPR | Name and contact details of the processor | <b>AEB SE</b><br>Sigmaringer Straße 109<br>D-70567 Stuttgart<br>Phone +49-711-7 28 42-0<br>Fax +49-711-7 28 42-333<br>Email <a href="mailto:info.de@aeb.com">info.de@aeb.com</a><br><br>Managing Directors: Matthias Kieß, Markus Meißner<br>Responsible within the meaning of Section 55 RStV: Matthias Kieß, Markus Meißner<br>Data protection officer: Volkher Wegst<br>Email: <a href="mailto:dataprotectionofficer@aeb.com">dataprotectionofficer@aeb.com</a><br><br><b>Note:</b><br><i>Individual processing activities may differ. Depending on the ordered solution, there may be additional subcontractors. These can be found here: <a href="https://www.aeb.com/intl-en/trust-center/data-privacy.php">https://www.aeb.com/intl-en/trust-center/data-privacy.php</a></i> |

| Reference          | Specifications  | Content details  |
|--------------------|---|--|
| Art. 30 (2) b GDPR | Categories of processing  | <p>Processing consists of</p> <p>Type of service:<br/>possibly hosting IT solutions in the AEB data centers; assistance in IT projects, support, and other services (such as remote maintenance) with the possibility of access to personal data of the client.</p> <p>Categories of data:<br/>User information, business address data and contacts of own employees and also regarding involved business partners in the master data and transaction data</p> <p><b>Note:</b><br/><i>Individual processing activities may differ.</i></p> |
| Art. 30 (2) c GDPR | Transfers of personal data to a third country or an international organization  | <p>Data transfers to third countries are solely performed for the purpose of fulfilling the agreement (for example for processing in global trade business), necessary communication, and other exceptions explicitly provided for in the GDPR.</p> <p>If AEB subsidiaries in third countries are deployed, appropriate safeguards (standard data protection clauses) are available.</p> <p><b>Note:</b><br/><i>Individual processing activities may differ.</i></p>   |
| Art. 30 (2) d GDPR | Where possible, a general description of the technical and organizational security measures referred to in Article 32(1) GDPR | <p>For this information, please refer to our website at <a href="https://www.aeb.com/intl-en/trust-center/data-privacy.php#Data-security-at-AEB">https://www.aeb.com/intl-en/trust-center/data-privacy.php#Data-security-at-AEB</a></p>  |